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Lao People's Democratic Republic



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Quarterly Project Progress Report

Lao National Unexploded Ordnance Programme (UXO LAO)

1 July 2015 - 30 September 2015

Basic Project Information

Project Title: Support for the institutional strengthen of the Lao National UXO Programme (UXO LAO)	
UNDP Award ID	00063618
UNDP Project ID	00080607
Project Duration	1 April 2013 - 31 December 2015
Reporting Period	1 July – 30 September 2015
Implementing Partners	Lao National Unexploded Ordnance Programme (UXO Lao)
National collaborating agencies	
Other UN/International collaborating agencies	Sterling (US), WWM, Japan, Interpid
UNDP TF	EU, New Zealand, Swiss, Luxembourg, Ireland
Cost-sharing third parties	AusAid Livelihood, Norway, Canada
UNDP Programme Officer/Programme Analyst	Ms. Souphalack Bounpadith
UNDAF and Country Programme Outcome	By 2015, national and local governments and communities have significantly reduced the impact of UXO on people in the Lao PDR

1. Project Implementation Status and Key Results

Implementation Status Summary at Outcome level

- ❖ *What development condition has changed in the country under this outcome area with or without UNDP support (maximum 150 words) - if there is any during the reporting period. Outcome-level changes including changes in institutional capacity and performance, changes in capacities, attitudes, and behavior among individuals or groups, and changes in enabling conditions such as social, economic, political, governance conditions, policies, legislation, power relations, norms, etc...*

The development and implementation of UXO Lao's Concept of Operations shifts focus on defining Confirmed Hazardous Areas (CHA) through evidence-based technical survey which will result in far more effective operations. This will occur in parallel with a shift in strategic focus toward government focal areas in order to support ongoing development of the country. This has occurred at the same time as ongoing development of a national standard on survey. Both of these processes were endorsed by the NRA board at their meeting in December 2014. UNDP have supported both NRA and UXO Lao with training and facilitation through workshops and on the job training focusing on results-based management and quality management. UXO Lao's concept of operations is, at the end of 2014, being partly implemented and will continue to be rolled out throughout 2015.

- ❖ *What was UNDP's specific contribution to these changes at this Outcome level during the reporting period? Please note that the contributions can be from the work that the project did prior to this year but the results take place this year.*

In early 2015 NRA and UXO Lao undertook internal capacity self-assessments with the support of UNDP. This was a systematic and comprehensive, reflective and incremental process which resulted in a Strategy for both organizations to move forward with a clear framework for direction. After the initial process and draft reports, both organizations worked internally to clarify the issues and at the end of the year, two Capacity Development Strategy and Action Plans were agreed which will help scope the way the organizations develop. Many of the recommendation that were discussed in the process of development are already being embraced by both organizations. UXO Lao for example has already begun the process of developing enhanced Provincial operations (Action point 11) and by undertaking detecting equipment trials in Nov/Dec 2014, has fulfilled Action point 13.

- ❖ *What are your project's key Output level results during the reporting period?*

From July to September 2015, UXO Lao has cleared 436 hectares, of which 374 hectares supporting for agricultural purpose and 62 for construction. And the teams also found and destroyed 22,715 UXO items, of which, 17,028 were cluster munitions. Notably the number of cluster munitions found was 18 items per hectare. In addition to that, CHAs were identified covering 843 hectares.

- Non-technical survey: 592 survey tasks conducted in 401 villages, 2,288 UXO found.
- Risk Education: conducted 140 villages, benefiting 74,887 of which 50% were adults and 50% were children.

Another key initiative in preparation is a cooperation with NPA to jointly implement evidence-based survey and CHAs clearance operation in Xiengkhuang Province. With this cooperation, the capacity of UXO Lao team in Xiengkhuang on new technical survey will be enhanced, especially village based survey technique and operational information management. Moreover, in the southern provinces of Sekong, Salavane and Attapeu, a

considerable number of NPA's CHAs have been included into UXO Lao's clearance work plans. So far, 65 hectares of NPA's CHAs have been cleared in 3 provinces.

In addition, UXO Lao is also taking an initiative on reviewing the survey procedures and to reform survey teams by combining general survey team, risk education team, and technical survey team as a survey package. The aims of this initiative are to enhance quality of survey and to move forward from request-based survey approach to village-based survey approach. The results of survey efforts will strongly support the preparation of a better annual operational work plan and support for multi-year planning of UXO Lao as well as providing more information for the National Survey mentioned in draft 8th NSEDP.

Moreover, we would like to highlight that a Semi-Annual Review Workshop was held in Attapeu Province on second week of July 2015, with the key participants from UXO Lao HQ and 9 provinces, where the key achievements and challenges in the first half of operational work plan 2015 was discussed and the second half of operational work plan 2015 was agreed to support for the full implementation of the UXO Lao's New Concept of Operations.

Even number of cleared hectares was seemingly less than last year operation, from January to September 2015 UXO Lao had found and destroyed 37,076 items of UXO of which 77% were cluster munitions, respectively, through clearance, technical survey and roving tasks. It is highly highlighted and noted that during the period 18 cluster munitions found per hectare. That is about 4 times increased compared to last year items found (5 cluster munitions per hectare). As a result, the hectare cleared was not being able to achieve the target set in the quarterly work plan.

In short, UXO Lao is working to ensure quality of its operations, to improve the operational outputs, and to develop multi-year planning to enable long term commitments from its donors.

❖ **Key output level results during the reporting period as follow:**

1.1. Clearance Task

Provinces	Target as per annual work plan (2015)	Target as per Q3/2015 (hectares)	Achievement in Q3/2015 (hectares)	Percentages compared Q3 work plan (%)	Progress January to September percentagePercentages
Attapeu	207	52	33	63	148 (71%)
Champasak	130	23	20	87	66 (51%)
Saravane	251	66	57	86	213 (85%)
Savannakhet	318	62	62	100	244 (77%)
Xiengkhouang	600	148	151	102	504 (84%)
Huaphanh	132	21	22	105	116 (88%)
Lungprabang	155	38	17	45	105 (68%)
Khammouane	161	38	29	75	66 (41%)
Sekong	140	30	45	150	113 (81%)
Total:	2,094	478	436	91	1575 (75%)

Implementation Progress Summary at Output level

(Provide details on key Output/Activity during the reporting period in below table. Please add Output/activities as per QWP/AWP. UNDP can pre-fill the table for the first 5 columns. Project needs to complete last 3 columns. Where implementation delays for an activity, please Indicate alternative actions being suggested or taken, e.g. changes to activity dates, proposed meetings to discuss delays and so forth.)

OUTPUT ¹ <i>In line with QWP/AWP</i>	INDICATOR <i>(Including Baseline and Target at the end of the project as per Project Document)</i>	Province	MILESTONE <i>(Target of the current reporting year)</i>	STATUS OF TARGET <i>(Achieved, On Track or Off Track)</i>	PLANNED ACTIVITIES <i>List all activities to be undertaken during the period as stated in QWP/AWP</i>	ACTIVITY PROGRESS TO DATE <i>Give detailed explanation of the status. Provide justification if delayed and new schedule planned and provide response strategy if any</i>	RESULTS ACHIEVED <i>Describe concrete, key results (policy, publication, key event etc.) achieved so far, vis-à-vis the specific targets set in the QWP/AWP. Please provide data/evidence to support the results</i>	BENEFICIARY <i>Approximate number of beneficiaries reached by project activities (disaggregated by sex/age), etc.</i>
Output1 UXO Lao is better able to manage clearance and risk education programmes for the needs of communities at risk	Number of priority land released in accordance with National Strategy and the Convention on Cluster Munitions (CCM) and in accordance with priorities set by Government to advance implementation of the NSEDP and its rural development and poverty reduction strategies	Attapue	Annual Work Plan - Clearance 207 hectares - Roving task 89 villages visit made - Survey task 89 villages visit made	On tack	Activity 1.1 Q.3 Work Plan - Clearance 52 hectares - Roving task 22 villages visit made - Survey task 22 villages visit made.	<input type="checkbox"/> In progress	- 33 hectares of safe land released and 494 of cluster munitions destroyed. - 41 Roving task conducted in 28 villages visit made and 414 cluster munitions destroyed. - 35 Survey task conducted in 31 villages visit made and 48 UXO found.	Beneficiaries = 5576 Persons

¹ Please note that for GEF projects, GEF Outcomes are actually Outputs in UNDP context

	<p>Champasack</p> <p>Annual Work Plan</p> <ul style="list-style-type: none"> - Clearance 130 hectares. - Roving task 140 villages visit made - Survey task 150 villages visit made 	<p>On tack</p>	<p>Q3 Work Plan</p> <ul style="list-style-type: none"> - Clearance 22 hectares. - Roving task 32 villages visit made. - Survey task 35 villages visit made. 	<p><input type="checkbox"/> In progress</p> <p>- 19 hectares of safe land released and 839 of cluster munitions destroyed. It is noted that during the reporting period 44 cluster munitions found per hectare. That is about 10 times increased compared to last year items found (5 cluster munitions per hectare). As a result, the hectare cleared was not be able to achieve the target set in the quarterly work plan.</p> <ul style="list-style-type: none"> - 45 Roving task conducted in 40 villages visit made and 60 cluster munitions destroyed. - 92 Survey task conducted in 64 villages visit made and 128 UXO found. 	<p>Beneficiaries = 871 persons</p>
	<p>Salavane</p> <p>Annual Work Plan</p> <ul style="list-style-type: none"> - Clearance 251 hectares. - Roving task 150 villages visit made - Survey task 250 villages visit made 	<p>On tack</p>	<p>Q3 Work Plan</p> <ul style="list-style-type: none"> - Clearance 66 hectares. - Roving task 32 villages visit made. - Survey task 62 villages visit made. 	<p><input type="checkbox"/> In progress</p> <p>- 57 hectares of safe land released and 1246 of Cluster munitions.</p> <ul style="list-style-type: none"> - 97 Roving task conducted in 83 villages visit made and 2618 cluster munitions destroyed. - 94 Survey task conducted in 87 villages visit made and 609 UXO found 	<p>Beneficiaries = 2940 persons</p>

		Savannakhet	<p>Annual Work Plan</p> <ul style="list-style-type: none"> - Clearance 371 hectares - Roving task 218 villages visit made - Survey task 228 villages visit made 	On tack	<p>Q3 Work Plan</p> <ul style="list-style-type: none"> - Clearance 61 hectares. - Roving task 50 villages visit made - Survey task 55 villages visit made 	<input type="checkbox"/> Completed	<ul style="list-style-type: none"> - 62 hectares of safe land released and 1137 cluster munitions destroyed. - 60 Roving task conducted in 57 villages visit made and 395 cluster munitions destroyed. - 51 Survey task conducted in 51 villages visit made and 351 UXO found 	Beneficiaries = 948 persons
		Xiengkhaung	<p>Annual Work Plan</p> <ul style="list-style-type: none"> - Clearance 600 hectares - Roving task 369 villages visit made - Survey task 379 villages visit made 	On tack	<p>Q3 Work Plan</p> <ul style="list-style-type: none"> - Clearance 148 hectares - Roving task 74 villages visit made - Survey task 74 villages visit made 	<input type="checkbox"/> Completed	<ul style="list-style-type: none"> - 151 hectares of safe land released and 4428 of cluster munitions destroyed. - 83 Roving task conducted in 55 villages visit made and 251 cluster munitions destroyed. - 103 Survey task conducted in 68 villages visit made and 521 UXO found. 	Beneficiaries = 3958 persons
		Hauphanh	<p>Annual Work Plan</p> <ul style="list-style-type: none"> - Clearance 132 hectares - Roving task 110 villages visit made 	On tack	<p>Q3 Work Plan</p> <ul style="list-style-type: none"> - Clearance 21 hectares - Roving 28 villages visit made - Survey 39 villages visit made 	<input type="checkbox"/> Completed	<ul style="list-style-type: none"> - 22 hectares of safe land released and 832 of cluster munitions destroyed. - 44 Roving task conducted in 25 villages visit made and 173 of cluster munitions. - 44 Survey task conducted in 25 villages visit made and 239 of 	Beneficiaries = 740 persons

	Laungprabang	Annual Work Plan Community Awareness 52 villages visit made	On tack	Q 3 Work Plan 14 villages visit made	<input type="checkbox"/> In progress	CA teams conducted in 12 villages	Beneficiaries 2,986 persons of which 1,166 children and 1,820 adult 1. 597 Child (M) 2. 569 Child (F) 3. 868 Adult (M) 4. 952 Adult (F)
	Khammouane	Annual Work Plan Community Awareness 72 villages visit made	On tack	Q 2 Work Plan 18 villages visit made	<input type="checkbox"/> Completed	CA teams conducted in 18 villages	Beneficiaries 9,694 persons of which 5,056 children and 4,638 adult 1. 2,435 Child (M) 2. 2,621 Child (F) 3. 2,226 Adult (M) 4. 2,412 Adult (F)
	Savanakhet	Annual Work Plan Community Awareness 36 villages visit made	On tack	Q 3 Work Plan 8 villages visit made	<input type="checkbox"/> Completed	CA teams conducted in 12 villages	Beneficiaries 4,276 persons of which 2,169 children and 2,107 adult 1. 1,059 Child (M) 2. 1,110 Child (F) 3. 994 Adult (M) 4. 1,113 Adult (F)
	Saravane	Annual Work Plan Community Awareness 60 villages visit made	On tack	Q 3 Work Plan 12 villages visit made.	<input type="checkbox"/> Completed	CA teams conducted in 14 villages	Beneficiaries 4,265 persons of which 2,717 children and 1,548 adult 1. 805 Child (M) 2. 743 Child (F) 3. 1,354 Adult (M) 4. 1,363 Adult (F)

	Champasack	Annual Work Plan Community Awareness 44 villages visit made	On tack	Q 3 Work Plan 11 villages visit made	<input type="checkbox"/> Completed	CA teams conducted in 14 villages	Beneficiaries 7,099 persons of which 4,534 children and 2,565 adult 1. 2,220 Child (M) 2. 2,314 Child (F) 3. 1,305 Adult (M) 4. 1,260 Adult (F)
	Sekong	Annual Work Plan Community Awareness 82 villages visit made	On tack	Q 3 Work Plan 18 villages visit made	<input type="checkbox"/> Completed	CA teams conducted in 21 villages	Beneficiaries 2,946 persons of which 1,398 children and 1,548 adult 1. 724 Child (M) 2. 674 Child (F) 3. 966 Adult (M) 4. 582 Adult (F)

2. Financial Management

- ❖ Provide a summary of key financial information using the tables below as a guide. Put detailed information in an annex if necessary.
- ❖ Please add Output/Activity as per QWP/AWP. If required, provide additional information (eg list specific activities funded by the donor's contribution).

Financial Information Summary

(UNDP can pre-fill the first 4 columns and project will report remaining columns.)

Reporting Period: July 2015 to Sep 2015

Output	Activities	Source of Funding	Activity Budget (USD)	Expenditure of the current reporting period (USD)	Accumulated Expenditure by the current reporting period (USD)	Delivery Rate of the current reporting period (%)	Accumulated Delivery Rate by the current reporting period (%)
Output 1	1.1						
	1.2						
Output 2	2.1						
	...						
			Total				

3. Project Management and Oversight

(This section should be completed by project in coordination with UNDP)

❖ Briefly assess (<150 words) whether during the reporting period, management and oversight of the project was sufficient to support progress of the project.

Consider the following questions:

- What M&E work was conducted during the reporting period (e.g. data acquisition, mid-term review...)
- How identified risks in the project document or identified during the project are being managed, and did any new risks emerge?
- What significant communications and advocacy efforts have been / are being undertaken in the project?

- **Monitoring and Evaluation**

(Indicate how progress monitoring and acquisition of data from project interventions are being captured and utilized.)

.In Q3 UXO Lao QM and Mobile QA/QC teams in Southern, Northern and Central part conducted monitoring and evaluation in nine provinces. The purposes of the tasks are mostly based on the SOPs especially technical survey (CMTS) and CHA clearances. Technical survey task was conducted by UXO Lao in nine provinces since late 2014 until present. As an indicator showing of 20 bombies found per hectares through clearance task in 2015 As a result, the efficiency and effectiveness of operations was greater when compared to last year items found (5 cluster munitions per hectare) that means there is about 4 times increased; Together with the good site, there were still have some problems with some TS teams in some provinces which they did not understand regarding the procedures and rules of technical survey and CHA clearance. In addition, TS teams were incomplete UXO evidence, coordinate, location and using form and progress report and that was challenges. There also need to recruit new TS staffs to be in accordance with the SOP.

- **Risk management**

(Actual/ anticipated operational, political and environmental risks)

Status of Risks and Risk Management Strategies and other challenges	Counter Measurements	Update
Lack of financial sustainability/ high dependency of NRA/UXO Lao on donors' contributions (prodoc risk)	Increased GoL contribution to the UXO sector, as well as continued donor funding to support expanded activities over time. Prefer multi-year contributions.	

<p>Technical complexity of sector inhibits NRA and UXO Lao effectiveness (prodoc risk)</p>	<p>Capacity self-assessments and capacity building measures to be undertaken by UXO Lao with UNDP support, then capacity development plans undertaken Stay up to date with technical and non-technical developments in the sector</p>	
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Challenges and risks will be updated and reviewed on a regular basis by the project.

Communication and advocacy

- In September deputy chief of PO/PI was promoted to be a chief of Database Unit. And UXO Lao has recruited deputy chief of Finance and PO/PI Unit to replace vacant position.
- UXO Lao was produced MRE sound clips, implementing of UXO Lao news and UXO impact to broadcast on radio.
- UXO Lao exhibited during the 9th ASEAN-China Forum, conducted from 28-30 July 2015 at Lao Plaza Hotel.
- In June National Programme Director participated in First Review Conference of the Convention on Cluster Munitions, Dubrovnik, Croatia, from 5-12 Sep 2015.
- Operation unit has been drafted the structure of NTS and TS teams for UXO Lao in Xiengkhoung, Khammoune, Savananakhet, Salavane and Sekong, these provinces included two large survey teams. And Huaphanh, Luangprabang, Champasack and Attapue included one survey team of each with 16 persons per team.
- Operation unit and TA have been done in drafting SOP for NTS and organized NTS training.

4. Management Responses and Recommendations

(To be completed by project in coordination with UNDP)

- ❖ *Update on the implementation of audit, Spot Check recommendations & management responses to project evaluation*
- ❖ *Highlight if there any key issue that require the attention of management / steering committee in the next quarter.*

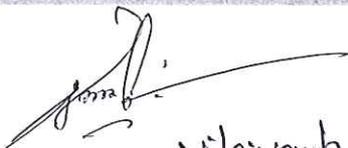
UXO Lao QM played an important role on monitoring the operation of works of UXO Lao. In Q3, QM team still conducted internal audit for management work and coordinate for spot check and audit recommendations.

5. Annex/s

(Example of annexes attached to the report is at a minimum as the following, more annexes can be added as appropriate)

- ❖ Combined Delivery Report (provided by UNDP & validated by UNDP & IP)
- ❖ Budget Analytical Review of the quarter (optional)
- ❖ Quarterly Work Plan for the following quarter
- ❖ Project Monitoring and Communication Plan (if there is any revision to the annual plan)
- ❖ Project Risk Log for the following quarter (as per Annex 15 - Project Risk Log of the NIM-SOPs)
- ❖ Project Issue Log for the following quarter (as per Annex 16 - Project Issue Log of the NIM-SOPs)
- ❖ Project Lesson Learned Log for the following quarter (as per Annex 17 - Project Lesson Learned Log of the NIM-SOPs)
- ❖ List if there is any detailed project information (financial details, activity report, maps, brochures, M&E report, field visit reports, etc).

PREPARED BY PM


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Vilaivanh

Date: 14/12/2015

APPROVED BY NPD


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Wenthong KHAMDALA

Date: 14/12/15

RECEIVED AND REVIEWED BY UNDP


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Date: